



Shop & Yard Coordinator

Saskatoon, Saskatchewan

The difference between a good company and a great company is its people. This concept is important to us at Quorex Construction. It is why we value qualities like co-operation, spirit, determination, and drive. We nurture these qualities and we encourage our people to do their best.

We are a multi-disciplined team of professionals who have been in the construction and development business for more than 30 years. Our team serves every client - large and small - with the same level of dedication and commitment. Our projects encompass the commercial, institutional, multi-family, warehouse, and industrial sectors in a region continuing to experience economic growth and prosperity. Our communication skills and work ethics are the keys to our "teamwork builds quality" approach.

As part of our team, the Shop & Yard Coordinator will be responsible for the following duties:

- Assisting our Superintendents with logistics and equipment needs.
- Organize 3rd party contractors to deliver and pick up of trailers, sea cans, and fence from the office or North Yard
- Receive shipments, load and unload trailers as required.
- Maintain and organize our construction fleet
- Deliver materials to and from job sites
- Maintain the shop and yard along with snow removal in the winter.

Candidates must possess:

- Superior communication skills and ability to work well with others which also includes managing your own schedule to stay on schedule with a number of competing requirements.
- Excellent organization skills
- Good physical condition
- Experience with a Bobcat
- Experience pulling trailers and knowing the laws around weights for trailer loads.
- Must possess a Class 5 Licence as well as a Class 1 or a G endorsement to a Class 2,3,4 or 5 allowing you to pull trailers with heavy loads.

Come join a team where integrity, teamwork, quality, and client satisfaction are part of our corporate culture. We offer competitive salary, performance-based bonuses, an extensive group insurance plan, and a retirement program.

Please forward your resume to the attention of:

Quorex Construction Services Ltd.

142 Cardinal Cres

Saskatoon, SK S7L 6H6

Email: mailbox@quorex.ca

www.quorex.ca